

# AUTOMATED APPEAL PROCESS IN TENNISLINK

## Phase I - Implementation

### Appeal under “FIND A RATING”

Who Can appeal?

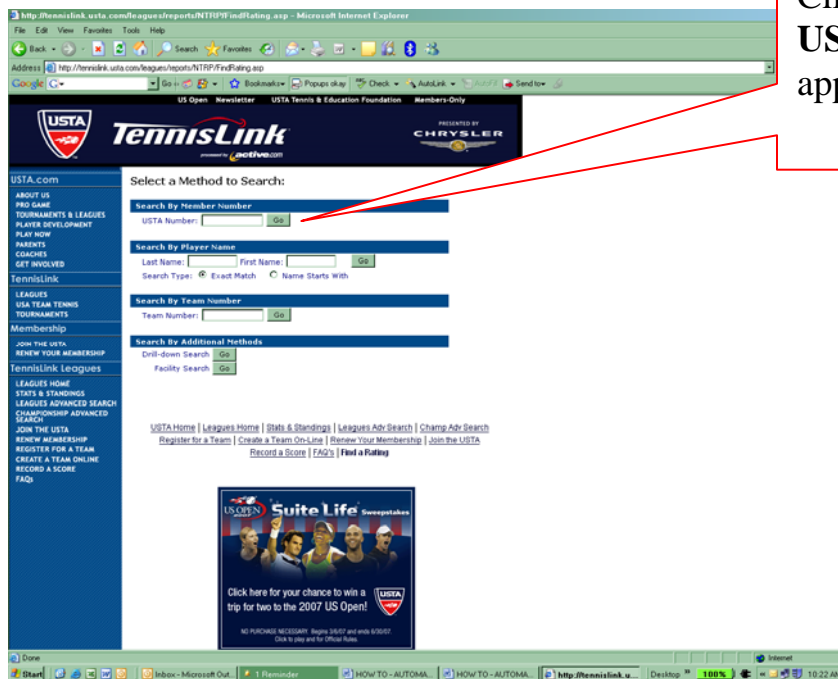
- 1) Computer rated players – Up or Down
- 2) Benchmark rated players – Up or Down
- 3) Mixed Exclusive – Up or Down
- 4) Self-rate who wish to move UP only

What must be referred/heard by the Section or their designee?

- 1) Self-rated who wish to move DOWN
- 2) All medical appeals
- 3) Already APPEALED ratings

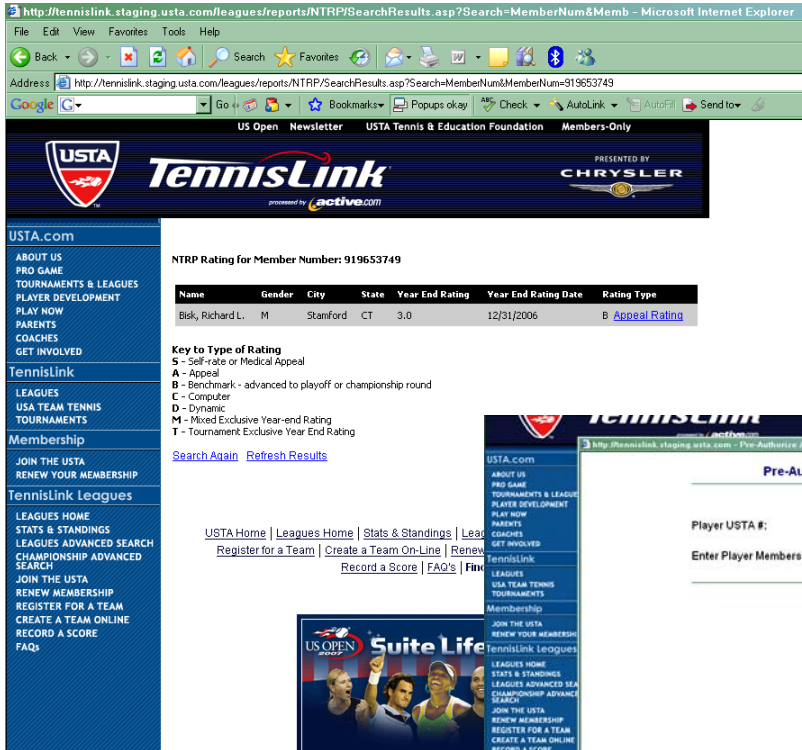
Logging on to TennisLink is not necessary as long as the individual appealing knows the USTA number and Zip code of the membership.

Individual must put in their USTA # in order to see the “Appeal Rating” option.



Client must search by USTA# in order to see appeal option.

“Appeal Rating” option will be visible IF the rating can be appealed through “Find A Rating.”



CLICK on “Appeal Rating”

Individual must enter their zip code as it appears in Membership.

Player may review Reasons appeals will be granted

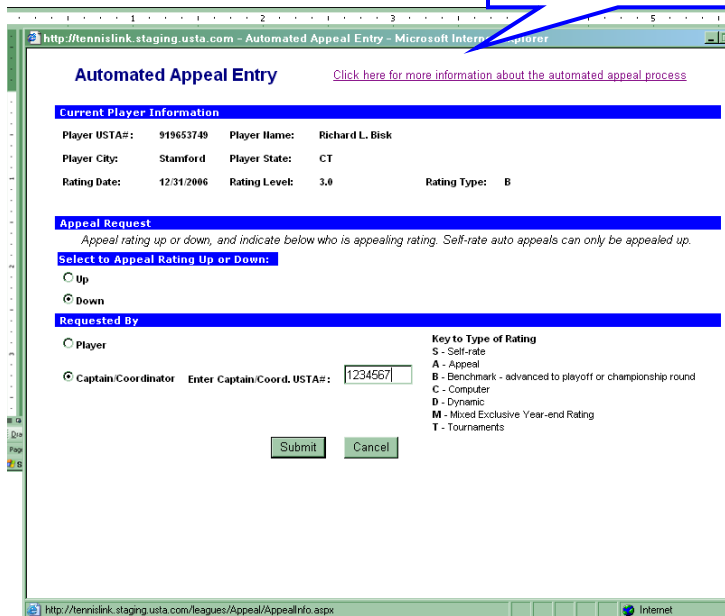
Client will then be asked if they wish to appeal . . .

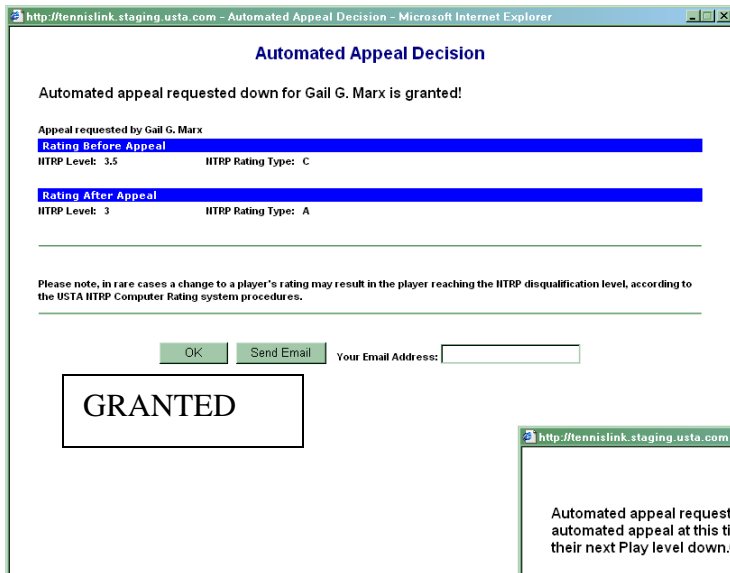
UP or Down

“DOWN” was selected

If requested by Captain/Administrator, they must provide their USTA#.

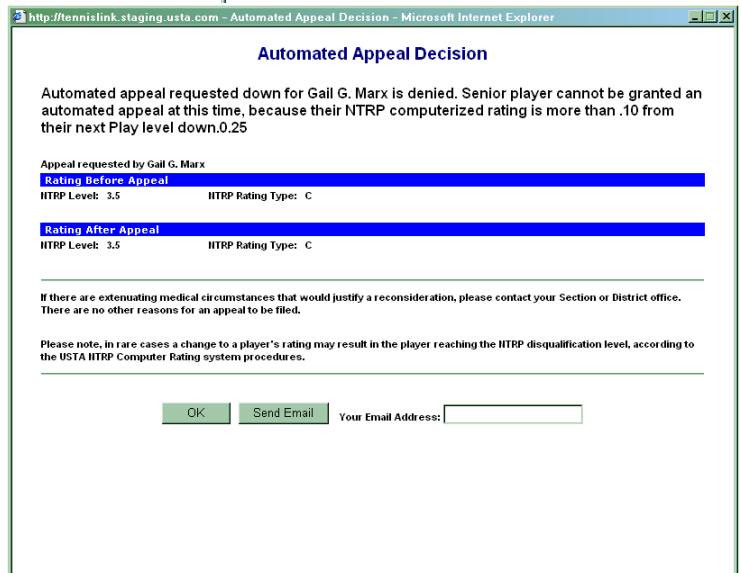
CLICK on “SUBMIT”





The next screen indicates whether the appeal is Granted or Denied.

If Denied there is an explanation provided based on the Regulations and NTRP Methodology reasons for granting an appeal.



Client can receive an e-mail confirmation of the appeal by providing address.

**CLICK** on "OK"

# NEW Welcome Screen

**USTA UNITED STATES TENNIS**  
To promote and develop the growth of tennis in the United States

US Open | US Open Series | About Us | Pro

help me find  
a partner  
a court  
a program

IT'S YOUR GAME™

US OPEN | US Open Series

Tennis on TV

USTA Shop

FOUNDATION

## To Appeal Your Rating:

1. Complete an Appeal Form on the USTA Section Site
2. Contact Your Local League Coordinator

**NTRP Year-End Rating Ingredients:**  
Previous Year-End Rating  
Current Match Scores  
Ratings of Others  
Series of Scores  
Benchmarks

**Understanding Your NTRP Rating**

In an effort to answer questions which level of play...  
Players who are...  
lessons and practice...  
enough to surpass...  
computer rated...

**NTRP Guidebook**  
**NTRP Poster**  
**Understand Your Rating**

Start | Inboxes | FW\_HELP | NTRP - Micr... | Understandi... | Understan... | TL-15 Find a... | HOW TO - A... | Desktop | 100% | 1:10 PM